

Exhibit 2- Claim Processing and Payment Guidelines
(“Class Settlement Allocation Plan”)

CLAIM PROCESSING AND PAYMENT GUIDELINES

The Class Administrator shall process all Claim Forms consistent with the Settlement Agreement and Court Orders as follows:

1. In order to claim compensation from the Settlement Fund, a Settlement Class Member must submit a Claim Form to the Settlement Administrator.
2. Only one property may be claimed per Claim Form.
3. Class Members residing together in the same household are encouraged to submit a single Claim Form but may submit separate Claim Forms so long as each Claim Form meets the requirements.
4. If a Class Member submits a Claim Form, they must include the following with their submission:
 - a. A completed Claim Form.
 - b. Proof of Identification. Each Class Member must attach a copy of a government-issued photo identification to establish his or her identity and current address.
 - c. Proof of Status as Owner, Lessee or Renter. Each Class Member who claims to be an Owner, Lessee, or Renter of a qualifying property must submit the following:
 - (i) **For an owner:** proof of ownership (e.g., deed, mortgage statement, property tax bill or statement);
 - (ii) **For a Renter or Lessee:** a copy of a lease, utility bill or other similar document that includes their name and the address of the qualifying property.

- d. Proof of Occupancy. Each adult resident must certify that they resided in the home identified on the Claim Form as of July 26, 2018. At least one adult resident must certify that any minor listed on the Claim Form resided in the home identified on the Claim Form as of July 26, 2018.
5. Claim Forms that do not meet the requirements set forth in this document and in the Claim Form instructions shall be rejected. Where a good faith basis exists, the Class Administrator may reject a Class Member's Claim Form for, among other reasons, the following:
 - a. The Class Member fails to provide adequate supplemental support of his/her claim pursuant to a request of the Class Administrator;
 - b. Failure to fully complete and/or sign the Claim Form;
 - c. Illegible Claim Form;
 - d. The Claim Form is fraudulent;
 - e. The Claim Form is duplicative of another Claim Form;
 - f. The person submitting the Claim Form is not a Settlement Class Member;
 - g. The person submitting the Claim Form is requesting that funds be paid to a person or entity that is not the Settlement Class Member for whom the Claim Form is submitted;
 - h. Failure to submit a Claim Form by the end of the Claim Period; and/or
 - i. The Claim Form otherwise does not meet the requirements of this document or the Claim Form's instructions.
6. Claim Forms will be deemed to have been submitted when the attestation forms are posted, if received with a postmark or equivalent mark by a courier company

indicated on the envelope or mailer. In all other cases, Claim Forms shall be deemed to have been submitted when they are actually received by the Class Administrator.

7. The Class Administrator shall be responsible for: 1) reviewing all Claim Forms; 2) determining in accordance with the terms and conditions of this Agreement the extent, if any, to which each claim shall be allowed; 3) determining whether a claim by a Class Member is complete and timely; 4) at its sole discretion, providing any Class Member who has submitted a Claim Form that is not deemed to be in accordance with the terms and conditions of the Agreement written notice to cure such deficiency; 5) calculating the approved claim amount for each Class Member; and 6) providing written notification of the approved claim amount to each Class Member who submitted a Claim Form, which may be satisfied by delivering payment. The Class Administrator shall use all reasonable efforts and means to identify and reject duplicate and/or fraudulent claims.
8. Class Members who submit a valid Claim Form and who meet the requisite documentation requirements described above shall receive a portion of the Settlement Fund.
9. The Class Administrator shall determine the approved claim amount for a Class Member who has submitted (or been listed on) a valid Claim Form based upon the total number of approved Claim Forms and other factors. The Settlement Distribution Amount is the value of the Settlement Fund after the deduction of the amounts awarded to (a) Class Counsel for attorneys' fees and costs; (b) the Class

Administrator for the costs of notice and administration; and (c) Plaintiffs/Class Representatives for their litigation efforts.

10. Each Class Member who has submitted (or been listed on) a valid Claim Form will be awarded a fixed number of Shares. A Class Member who owned, rented, or leased a qualifying property but did not live in it will be awarded a single Share. A Class Member who resided in a qualifying property but did not own, rent, or lease it will be awarded two Shares. A Class Member who both (1) owned, rented or leased and (2) resided in a qualifying property will receive three Shares. No more than seven occupants of a given property may be awarded Shares.
11. The Settlement Distribution Amount will be divided by the total number of Shares to determine the total amount of each Share.
12. There shall only be one award based on status as an owner, renter, or lessee for any particular home (such that co-owners or co-lessees may not receive separate awards) except that, subject to the existing limitations herein, a leased or rented property's owner may receive an award without affecting the award of the lessee or renter.
13. The Guidelines set forth in this document are not intended to limit in any way additional efforts which may be undertaken by the Class Administrator, the Parties and/or their counsel to ensure that notice has been received by the Class Members and to fairly and effectively administer the Settlement Agreement.